



Odisha Gramya Bank

H.O-At- Gandamunda, P.O.: Khandagiri, BBSR -30

RFP No. : OGB/ITD/HRMS/2017/001

Corrigendum No: 1

1. Updated Schedule of the RFP **OGB/ITD/HRMS/2017/001** as follows:

Activities	Existing Date	Proposed Date
Last Date and Time for submission of bids along with supporting documents along with BG/DD, EMD etc in separate envelope.	29-01-2018	07-02-2018, 3PM Venue: OGB, HO, Bhubaneswar
Date, Time and venue for opening the Technical bid.	30-01-2018	08-02-2018, 11AM Venue: OGB, HO, Bhubaneswar
Date, Time and venue for opening the Commercial bid.	Will be intimated to technically short-listed bidders.	Will be intimated to technically short-listed bidders.

2. The Clauses of the RFP and the corresponding Amendments as follows:

Sl. No	Page No.	Section	RFP Clause	RFP Clause	Bidder Query	Amendment in Clause
1	1	1.2	EMD	EMD/ Bank Guarantee in lieu of EMD 10,00,000/- (Ten Lacs Only)	Request Bank to reduce EMD value	EMD/ Bank Guarantee in lieu of EMD 5,00,000/- (Five Lacs Only)
2	5		Broad Scope of Work Point no. 4	The bidder shall have to recommend the hardware and any other middle ware required for functioning of the system. It should not be part of the commercials.	Request the Bank to clarify whether the supply of Hardware is in scope or out of scope of project, since in the commercial bid format, the bank has asked the commercials for hardware as well.	Hardware is in scope or out of scope of project, The bidder shall have to recommend the hardware and any other middle-ware required for functioning of the system. It should be part of the commercials.
3	5		Broad Scope of Work Point no. 6	The bidder has to conduct end-user training at a central location for identified group of employees of the Bank. Bidder should also follow a train-the-trainer approach for training using various mediums of communications and training tools.	Request the Bank to provide the below details in regards to the training: 1. No. of people to be trained 2. Location of the training 3. Responsibility matrix for	Request the Bank to provide the below details in regards to the training: 1. No. of people to be trained -20 2. Location of the training - Head Office, Odisha Gramya Bank 3. Bank will Provide It's Learning Center to be used For Training

					infrastructure of training	
4	5		Broad Scope of Work Point no. 8	Procurement & Supply of associated hardware and system software for the project.	Request the Bank to clarify whether the supply of Hardware is in scope or out of scope of project, since in the commercial bid format, the bank has asked the commercials for hardware as well.	Supply of Hardware is in scope of project, Detailed Configuration need to be provided and Costing need to be submitted as per commercial bid format,
5	5		Broad Scope of Work Point no. 13	The selected bidder will also have to provide post implementation support during the warranty period and post warranty support under AMC as per the terms of the SLA	Request the bank to clarify the type of support required during AMC: onsite / offshore. If onsite, kindly let us know the number of resources & no. of shifts of support required during the day	Bidder need to have support center at Hyderabad and Chennai (if not having presently, should have prior to start of UAT of the Project Implementation). Bidder need to provide support as and when required as per the SLA Clause.
6	6		Eligibility Criteria Point no.6	The bidder should preferably have an established set up with support of adequate IT staff to support the Bhubaneswar, Hyderabad and Chennai to be proposed solution and implementation.	Request the bank to modify the clause as below: The bidder should preferably have an established set up with support of adequate IT staff to support the Odisha, Hyderabad and Chennai to be proposed solution and implementation.	The bidder should preferably have an established set up with support of adequate IT staff to support the Hyderabad and Chennai to be proposed solution and implementation (if not having presently, should have prior to start of UAT of the Project Implementation). Bidder need to Provide one technical support staff having complete knowledge of the Product at HO, Odisha Gramya bank, Bhubaneswar through out the Project duration.
7	6		Hardware and Software requirements Point no.6	The Bidder needs to size, design, procure, commission and maintain the hardware and related software for all the applications for the period of contract required as per the RFP.	Request the Bank to clarify whether the supply of Hardware is in scope or out of scope of project, since in the commercial bid format, the bank has asked the commercials	Supply of Hardware is in scope of project. The Hardware Supplied should be in the 4th quadrant of the Gartner's Report. HRMS system should have provision for integration with Biometric devices.

					for hardware as well.also kindly clarify whether Facility management service is required for the infrastructure. kindly let us know the number of resources & no. of shifts of support required during the day	Bidder Also need to arrange for the Taps for the Backup of the Software as per requirement. The HRMS Software should have provision for integration with Biometric devices for Attendance or authentication.
8	48		Delivery, Implementation Schedule & Penalty Clause	Delivery of all the Hardware, Software License and Media Kit Within 2 weeks from release of Purchase Order	Request the bank to modify the clause as below: Delivery of all the Hardware, Software License and Media Kit Within 4 weeks from release of Purchase Order	Delivery of all the Hardware, Software License and Media Kit Within 4 weeks from release of Purchase Order
9	54		Pricing and Payments	The price offered to the Bank must be in Indian Rupees, inclusive of all taxes and duties such as Excise, Sales, Customs, Service tax etc., packing, forwarding, import and custom clearance, transportation to respective sites, insurance till delivery at sites, cost of installation, commissioning and comprehensive on-site maintenance services under warranty. Octroi / Entry tax, if applicable, will be paid / reimbursed by the Bank at actual on production of original payment receipt. No price increase on account of changes in tax structure shall be permitted. From the date of placing the order till the delivery of the systems, if any changes are brought in the tax structure by the Government resulting in	Request the Bank to modify the clause as below: The price offered to the Bank must be in Indian Rupees, exclusive of all taxes and duties such as GST, Excise, Sales, Customs, Service tax etc., packing, forwarding, import and custom clearance, transportation to respective sites, insurance till delivery at sites, cost of installation, commissioning and comprehensive on-site maintenance services under warranty. Octroi / Entry tax, if applicable, will be paid / reimbursed by the Bank at actual on production of original payment receipt. Any changes in the tax structure, either increase or decrease,	The price offered to the Bank must be in Indian Rupees, exclusive of all taxes .The corresponding insurance till delivery at sites as advised by the Bank should be responsibility of the bidder.

				reduction of the cost of the systems, the benefit arising out of such reduction shall be passed on to the Bank.	as notified by Govt. of India from time to time, would be applicable at the time of billing.	
10	7	1	Eligibility Criteria	The bidder must be a Limited Company, registered in India under the companies Act(Proof required)	The bidder must be a Limited / Pvt Ltd. Company, registered in India under the companies Act (Proof required)	The bidder must be a Limited / Pvt Ltd. Company, registered in India under the companies Act (Proof required)
11	7	2	Eligibility Criteria	The bidder should be principal service provider of HRMS Software and should support during the period of contract with the Bank.	The bidder should be authorised principal service provider of HRMS Software and should support during the period of contract with the Bank.	The bidder should be authorised principal service provider of HRMS Software and should support during the period of contract with the Bank. The Bidder should have Prior experience in implementation of HRMS Systems in an organisation as per the RFP
12	7	8	Eligibility Criteria	The bidder shall be engaged in providing and managing such type of solution in India from last 3 years.	The bidder / OEM shall be engaged in providing and managing such type of solution in India from last 3 years.	The bidder shall be engaged in providing and managing such type of solution in India minimum for 1 year (Preferably 3 Years).
13	42		Warranty and AMC	The contract with the final selected bidder will include a Two year warranty and 3 Years Comprehensive AMC of the system for a period of five years on completion of warranty period providing for changes/ updation that would be required for the system	The contract with the final selected bidder will include a Two year warranty and 3 Years Comprehensive AMC of the system for a period of five years on completion of warranty period providing for changes/ updation that would	Any number of CR for the modification in the existing module will be Free of Cost. In case of any addition of new module which is completely different from any of the existing modules will be considered on chargeable basis at a rate mutually decided by both the parties. The rate per

				due to policy changes, new product launches. Bidders to provide all updates and upgrades at no extra charges during the contract period. Support for the proposed solution should be available throughout the contract period.	be required for the system due to policy changes, new product launches. Bidders to provide all updates and upgrades at no extra charges during the contract period. Support for the proposed solution should be available throughout the contract period.	man-Hour need to be given by the Vendor. The examples of Modules are : Recruitment, Leave, Salary / Payroll, Employee Movement, SuperAnnuation, Increment, tax declaration, Training, Reimbursement, Employee self service, Employee Loan and EMI management, and Corresponding Reports in each module etc.
14	48		Delivery, Implementation Schedule & Penalty Clause	Delivery of all the Hardware, Software License and Media Kit - Within 2 weeks from release of Purchase Order	Request Bank to make it 4 weeks from PO	Delivery of all the Hardware, Software License and Media Kit - Within 4 weeks from release of Purchase Order
15	48		Delivery, Implementation Schedule & Penalty Clause	Installation of the Software License and setting up Application and Database Server. Within 3 weeks from release of Purchase Order	Request Bank to make it 6 weeks from PO	Installation of the Software License and setting up of Application and Database Server. Within 6 weeks from release of Purchase Order
16	48		Delivery, Implementation Schedule & Penalty Clause	GO-LIVE of complete system without any error - Within 14 weeks from the release of Purchase Order	GO-LIVE of complete system without any error should be within 18 weeks	GO-LIVE of complete system without any error - Within 16 weeks from the release of Purchase Order
17	53		Payment Terms	60% of the Invoice value of the hardware shall be made on Delivery as per the clauses stipulated in the RFP only after submission of required bank guarantee	60% of the Invoice value of the hardware and software shall be made on Delivery as per the clauses stipulated in the RFP only after submission of required bank guarantee	60% of the Invoice value of the hardware and License Cost shall be made on Delivery as per the clauses stipulated in the RFP only after submission of required bank guarantee. No advance payment of any Goods or product shall be made.

18	53		Payment Terms	Remaining 40% of the invoice value of the hardware and 100 % cost of Software will be released after successful installation, configuration and operationalization of the HRMS system as per Bank's requirement without any bug or error.	Remaining 40% of the invoice value of the hardware and Software will be released after successful installation, configuration and operationalization of the HRMS system as per Bank's requirement without any bug or error.	Remaining 20% of the invoice value of the hardware and License will be made after Successful UAT without as per the requirement of Bank without any error or Bug. Remaining 20% of Hardware Cost , 20% of License cost and 100 % cost of HRMS Software will be released after successful installation, configuration and operationalization of the HRMS system as per Bank's requirement without any bug or error.
19	7	point No. 9	eligibility criteria	The similar solution offered should be running successfully in at least one PSU / Schedule Commercial Banks including Regional Rural Bank and Co-operative Bank in INDIA at the release date of the RFP. At least one reference out of these two references should be processing payroll with a user base of at least 1000+ Users.	i) Requesting to add State Government/ Large private enterprise organization for a healthy competition ii) Requesting to change the total no. of users from 1000+ to 300+	The similar solution offered should be running successfully in at least one PSU / Schedule Commercial Banks including Regional Rural Bank and Co-operative Bank in INDIA or Any State Government or Central Government organisation at the release date of the RFP. At least one reference out of these two references should be processing HRMS with a user base of at least 300+ Users.
20		Page 43	Page 43 Tender Document and Fee:	A complete set of tender document can be downloaded from Bank's website www.odishabank.in . A nonrefundable fee of 10,000/- (Rupees Ten Thousand Only) in the form of Demand Draft in favor of ODISHA GRAMYA BANK, payable at BHUBANESWAR shall have to be attached with the bid.	We are having MSME NSIC SSI Registered and having MSME NSIC certificate.(certificates and govt. provisions are as attached)we request you to please confirm this is valid for Tender fees cost Exemption as per government guidelines for public sector organisations bidding.as mentioned in certificate	Necessary Exemptions will be allowed , If NSIC certificate issued to the concerned Bidder validated by NSIC that, the Certificate issued complies Bank's Current Procurement Process.

21		Page 43	Earnest Money Deposit	The Bidder(s) must submit Earnest Money Deposit of Rs. 10,00,000/- (Rupees Ten Lac Only) in the form of Demand Draft payable at BHUBANESWAR or Bank Guarantee in favor of ODISHA GRAMYA BANK shall have to be attached with the bid	We are having MSME NSIC SSI Registered and having MSME NSIC certificate. (certificates and govt. provisions are as attached) we request you to please confirm this is valid for EMD cost Exemption as per government guidelines for public sector organisations bidding, as mentioned in certificate	Necessary Exemptions will be allowed, if NSIC certificate issued to the concerned Bidder validated by NSIC that, the Certificate issued complies Bank's Current Procurement Process.
22		Page 43	PERFOR MANCE GUARAN TEE	The Bank will require the selected Bidder to provide a Performance Bank Guarantee, within 15 days from the date of acceptance of the order or signing of the contract whichever is earlier, for a value equivalent to 10% of the order value	We request clause as "The Bank will require the selected Bidder to provide a Performance Bank Guarantee, within 15 days from the date of acceptance of the order or signing of the contract whichever is earlier, for a value equivalent to 10% of the order value for item no 1.1 in commercial bid SRS, Design, Development, Roll out, of HRMS Software." - Our request is because Hardware is brought out item and has warranty from oem and AMC ATS are paid only after warranty is over, Training cost is consumed within implementation, these items should not be considered for 10 % PBG amount.	No Amendments

23		Page 39	Hardware and Software requirements	The bidder shall have to provide the hardware and any other middle ware required for functioning of the system. Complete Bill of Material to be provided in the technical proposal. Bank may decide to procure hardware and system software from the selected bidder or may go through separate procurement procedure	The Hardware is third party oem item and we request bank to procure the hardware,operating system and database licenses directly as deliveries are time sensitive and bank has full control on the schedule. Existing VM can also be used.However bidder shall be liable to give proper sizing .	The bidder shall have to provide the hardware and any other middle ware required for functioning of the system. Complete Bill of Material to be provided in the technical proposal. Bank may decide to procure hardware and system software from the selected bidder .Bank at it's sole discretion may go with L1 bidder or may cancel the order at any point of time before awarding order to L1 bidder without any Notice. After Cancellation Bank may go through separate procurement procedure for same RFP.
24		Page 39	Hardware and Software requirements	The Bidder is required to size for adequate hardware based on the volumes for the Solution covering the integrated HRMS solution	Kindly provide volume in terms of total No. of users accessing system concurrently,total users,existing transactions (current system)	Total Number of User 3500. 25 % of the total users is projected to concurrent users.
25		page 61	TRAINING Payment :	Commercial 1.2 Training to all Users	Please mention Training cost – when it will be paid.	Please refer point number 3 of this corrigendum. Bank will Provide Learning Center and Infrastructure for training.
26		Page 39	Page 39 Requirements	1.2 Integrating the data available in their-house legacy system	Please confirm How many databases to integrate with?	Presently Bank is having data in excel or other MS office Format. Bidder need to integrate or upload the existing data in to the HRMS system.
27		Page 41		The Bidder has to ensure that all necessary licenses that are required for this RFP are procured and installed at the DC and DRC and other relevant locations of the Bank.	Please mention Locations of DC and DRC.	DC- Chennai DR- Hyderabad

28		Page 61	Commercial Bid format	Table no. 3.Hardware & Networking –	Please confirm any networking component needed ,we expect networking to be on bank's part as the DC and DRC is maintained by bank and its other service providers.Even though we recommend bank to supply hardware /os/db licences,if supplied by bidder it could be scoped at Servers,DB,OS.any other licenses or hardware such as racks/dc/dr onfra to be part of bank supplied .	Networking part is Bank's Responsibility. All the required Hardware need to be provided by the Bidder.
29		Page 61	1.4	Cost of support Staff for 5 Years at Head Office, Odisha Gramya Bank.	Does bank has any specific number of support staff reqt. Or it is left to bidder for deciding adequate number of support staff .	One staff with sufficient technical and business knowledge of HRMS system need to be provided, who would support onsite within the service window mentioned in the RFP From 10 AM to7 PM. But Support in the Data center and DR should be available as per the SLA.
30		Page - 7		The bidder or other consortium members should Self- Declaration to be have not been blacklisted at any time by the provided on letterhead. In case Central /any of the State Governments in India or or consortium, proper any Financial Institutions in India.	How many members can participate in Consortium.	The Prime bidder may partner with other vendor or OEMs.But the Prime Bidder only can bid.The Contract will be between Prime bidder and Bank.Only Prime bidder will be responsible solely for all the terms and conditions of the RFP throughout the Project. No Consortium Bid Is allowed. The bidder or the participant OEMs should provide Self-Declaration to be have not been blacklisted within last 1year from the date of Floating of RFP.